



GOVERNMENT OF MIZORAM
DIRECTORATE OF INSTITUTIONAL FINANCE & STATE LOTTERY

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Dated Aizawl, the 12th June, 2023

TERMS AND CONDITIONS FOR EMPANELMENT OF ONLINE LOTTERY
MANAGEMENT SOFTWARE COMPANY FOR MIZORAM STATE LOTTERY

I. Disclaimer:

This Request for the Proposal (RFP) is not an offer by the Directorate of Institutional Finance & State Lottery, Government of Mizoram but an invitation to receive Proposal from interested firms. No contractual obligation whatsoever shall arise from the RFP process unless and until a formal contract is signed and executed by the Government with the firm.

II. Purpose of this RFP:

The purpose of this RFP is to empanel the Online Lottery Management Software Providing Company on the Panel of the Government that are capable to implement and provide end to end Online Lottery Management System Software, service & support to Conduct Online Lottery Draws of Mizoram State Lottery.

III. Schedule of Activities :

Sr. No.	Activities	Date
1	Issue of RFP	12.06.2023
2	Last Date and Time of Submission Of RFP	26/06/2023 by 12:00 pm
3	Opening of RFP	26/06/2023 at 1:00 pm
4	Date of Presentation of Technical Proposal	Shall be intimated in due course of time.
5	Address where proposals have to be submitted	Directorate of Institutional Finance & State Lottery, Tuikhuahtlang, near Speaker's Bungalow, Aizawl – 7960 01



IV. Terms & Conditions:

1. The interested firm should be Information Technology Company registered in India and should be operating in India for a minimum of 3 (three) years.
2. The sealed envelope containing detailed technical proposal (Software and Service Support) should be super scribed as "RFP for Lottery Management System" and should reach the Directorate of Institutional Finance & State Lottery, Government of Mizoram before the scheduled date and time of submission of RFP.
3. RFP received beyond the scheduled date and time shall not be entertained.
4. The firm has to strictly follow the Ministry of Home Affairs (MHA), Government of India directives regarding the auditing of Hardware / Software By STQC.
5. The firm with substantially responsive RFP will be invited for presentation before the Bid Evaluation Committee (BEC) to demonstrate the implementation of end-to-end Lottery Management System (Online Lottery).

V. Scope of Work:

1. The firms that express interest in implementing the Lottery Management System will be responsible for ensuring that the system covers all aspects of online lotteries. To achieve this, they must provide the required application software and networking infrastructure.
2. The implementation of the Lottery Management System must be carried out on a turnkey basis, and must strictly follow the agreed-upon schedule to ensure timely delivery.
3. The Lottery Management System must be designed to meet all the functional requirements as directed by the Government, and must be capable of supporting all lottery operations and activities.
4. In addition to meeting all other requirements, the Lottery Management System must comply with clauses that stipulates the standards and regulations that the system must adhere to, and must be adhered to strictly.



5. In order to ensure the security of the system, the Lottery Management System must be subjected to comprehensive testing before being deployed on the production environment. This testing should include performance testing, load handling, bug-free operation, usability, high availability, business continuity and disaster recovery. Furthermore, the system must be able to withstand security threats such as hacking attempts, phishing attacks and other malicious activities. To demonstrate that the system is secure and compliant, the system must obtain a Security Audit Certificate from the Standardization Testing and Quality Certification (STQC).
6. The Software Provider company shall ensure that the Software & other programs used in the Network from the Server to the Central System is licensed, procured and maintained by it. It shall also ensure and make available all the required updates available to the Software.

VI. Formats:

The following prescribed forms are required to be used for submission of RFP:

- | | | |
|--------|---|---|
| Form 1 | : | Particulars and qualifications of the Firm/
Organization. |
| Form 2 | : | Duly authenticated list of full-time technical
personnel to be employed for the work. |
| Form3 | : | Details of work completed during last 3 (three)
years. |
| Note | : | The forms may be edited in the same format if the
detail/entry to be made does not fit in the table/box. |



Form 1

Particulars and qualifications of the Firm/Organization

1. Firm/Organization:

Name :
Year of Incorporation / Registration in India :
Year of Start of Operation in India :
TAN No. :
PAN No. :
GSTIN No. :
Total No. of Technical Manpower :

2. Registered Office Address :

Telephone No.(s)_____ Mobile Nos._____
Fax No.(s)_____ Email:_____

3. Legal status of Firm/Organization:

Whether Company/Firm/Proprietorship/Others? _____

(Attach proof MOA, AOA/Incorporation Certificate/ Partnership Deed along with registration of partnership detail/ Affidavit by proprietor with registration detail as the case may be)

4. Ownership

Sr.No.	Name of persons owning stake in the Firm/ Organization (In case of company incorporated in India, list of Director shall be provided)	Nationality of the stakeholders	Details of restrictions, if any on transfer of stake

5. Annual Turnover for the last 3 (three) years.

Sr. No.	Financial Year	Total Annual Turnover	Sector wise Annual Turnover		
			Lottery /Online Gaming Management, Service & Support	Other IT related services	Other areas of operation (specify,if any)

Note : Attach Company Balance Sheet and Profit & Loss Statement for the last 3 (three) years ending on 31/03/2022, duly audited by Chartered Accountant / Statutory Auditors.

6. Address of the important/regional offices

Address-1	
Tel.No.(s)	
No.of Technical Employee	
No.of Administrative Employees	

Address-2	
Tel.No.(s)	
No.of Technical Employee	
No. of Administrative Employees	

Note: For more than one entry create multiple rows in similar format in continuation.

7. Quality & Security Certification Details (ISO, STQC etc.) (Attach Proof)

8. Particulars of Authorization of the person signing these documents on behalf of the bidder.

(a) Name, Designation & Address of the authorized

(b) Name, designation & Address of the person authorizing for signing the document: _____

(c) Type/ form of the issued authority (whether power of attorney/ Authorization letter etc.) _____

(Please enclose the original authorization document)

Form 2

Duly authenticated list of fulltime Technical Personnel

Sr. No.	Name	Designation	Educational Qualification	Date of Joining
1				
2				
3				

Note: For more than one entry create multiple rows in similar format in continuation.

Form 3

Details of work completed during last 3 (three) years

(SUMMARY PROFILES OF PROJECT COMPLETED DURING LAST THREE YEARS)

Sr. No.	Name, address, Tele no. and fax no. of organization for which project/ work has been executed (also mention Name, Designation and Contact No. of contact Person of the organization)	Description of the work	Value of Contract (in lakhs)	Period of Execution	Slow progress (if any) and reasons thereof	Litigation / Arbitration with detail	Remarks

Note: The interested Parties will have to attach full details of the completed projects / works along with documentary proof such as work order, agreement copy, and successful completion report from client etc.